ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 5th September 2017, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....Iain McLean.....The Parish Clerk
Iain McLean

AGENDA

1. **The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

2. **Declarations of interest.**
   To receive any declarations of interest from Members of the Parish Council.

3. **Adjournment for any questions or issues raised by members of the public.**

4. **Approval of Minutes.**
   To receive and formally approve the minutes of the Parish Council meeting held on 8th August 2017 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. **To receive reports (if any) from:-**
   1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.

6. **Vacancy on Council.**
   To note that following the resignation of Nick Wergan, a casual vacancy has arisen on the Parish Council. A notice dated 29th August 2017, has been published, and if no by-election is called under the terms of the public Notice by 18th September 2017, the Parish Council may proceed to fill the vacancy by co-option.

7. **Planning matters.**
   1. To consider the three planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate the South Downs National Park

Authority):-

APPLICATION	PROPERTY	PROPOSAL
AE/DM/17/3123 (comments by 01/09/17)	The Old Sand Pit, London Road	Proposed two storey, partially buried dwelling, with driveway access and associated hard and soft landscaping.
AE/DM/17/3253 (comments by 15.09.17)	Squirrels, the Street	Erection of 1.8 metre high perimeter fence.
AE/DM/17/2285 (comments by 15.09.17)	1 Butts Cottages	Proposed single storey side extension. (Amended plans received 21.08.2017.)

2. (i) To discuss further, the issue of the HGV movements, and planning issues at the Firsland Industrial Estate, in the light of the recommendations set out in John Drew's paper (as circulated), to review the recent meeting with WSCC representatives, and to agree any further actions, (ii) to consider the purchase of a mobile Speed Indication Device (SID) for the Parish, and the funding implications.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcome and/or enforcement matters, and to agree any appropriate actions.

4. To receive any further update on the progress of MSDC's District Plan since the last meeting, and to discuss any issues arising.

8. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***

2. To approve payment of the invoices. ***[Attachment: list circulated]***

9. Operation Watershed.

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

10. Common Copse land in the Street (owned by West Sussex County Council)

To receive a report on the stakeholders meeting held on 22nd August 2017, and to consider, and agree any further appropriate action.

11. Village Hall Management Committee.

To note the meeting held on 29th August 2017, to discuss any issues arising, and to agree any necessary follow up action, particularly as regards the decision to progress with the replacement of the garage, and to consider the funding implications.

12. **Current issues.** To include any update, and to take any appropriate decisions/actions regarding (i) traffic/speeding issues (generally), (ii) waste bin installation, (iii) outdated road signage.

13. **Councillors exchange of information/new matters raised by Councillors.**

To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor