

## ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 2<sup>nd</sup> June 2020, in Albourne Village Hall at 7.00 p.m. \*

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

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## AGENDA

*\* Please note that due to the current lockdown situation, this meeting is not being held in person, but will be dealt with remotely. Minutes will be available in the normal way, in due course.*

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.** If any member of the public has an issue they would like to raise with the Parish Council, please contact the Clerk (see the website for details).
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Annual Parish Council meeting held on 12<sup>th</sup> May 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
  1. WSCC – Cllr Joy Dennis.
  2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**
  1. To consider the one planning application below, and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council,

and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/20/0588 (comments to MSDC by 01.06.20) **	Daisy Fields, Truslers Hill Lane	Seeking permission to retain 6 solar floodlights and poles around equestrian sand school (Lighting information received on 28 April 2020)

\*\* Note: In view of the fact that the deadline for this response is prior to the date of the meeting, this application has been dealt with under the delegated authority provisions of Standing Orders, and the agreed response will be set out in the minutes in the normal way.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations from the Working Group, and (iii) to receive an update regarding the Village Gateway signs issue, and to consider the recommendation of the Working Group to commission PHB and Beacon Fencing to carry out the work (see papers attached), subject at present, to WSCC confirming the necessary funding.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

## 7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. Internal Audit. To receive, and note the result of the annual Internal Audit for 2018/19, carried out by Mulberry & Co on the 29<sup>th</sup> May 2020, and to agree any necessary actions.
4. External Audit. To receive, note, and formally approve the Annual Governance Statement for 2019/20, and to authorise the Chairman and Clerk to sign the document accordingly. **[Attachment: Statement circulated]**
5. External Audit. To receive, note, and formally approve the Accounting Statements for 2019/20, and to authorise the Chairman and Clerk to sign the document accordingly. **[Attachment: Statement circulated]**

8. **Current issues**. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting), but to

include an update on the allotment vacancy, and the dumping and burning of rubbish issue on the land at Church Lane.

**9. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted: 28<sup>th</sup> May 2020.)**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*