

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 2nd March 2021, in Albourne Village Hall at 7.00 p.m. *

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

** Please note that due to the current ongoing lockdown situation (restrictions on meetings), this meeting is not being held in person, but will be conducted by zoom. Joining instructions will be available on the website shortly.*

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council zoom meeting held on 2nd February 2021 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**
1. To note that there are no planning applications for consideration this cycle.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firmland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive any update regarding the Village Gateway signs and the Speed Indication Device.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To consider, review, and confirm Standing Orders and Financial Regulations.
4. To consider, review, and confirm the risk assessment/risk management policies document.

8. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting). This item to include an update on the location and servicing of the new dog waste bin in Church Lane.

9. West Sussex Association of Local Councils (WSALC). To note the outcome of the Annual General Meeting held on 25th February 2021, and to decide in the light of any new arrangements whether to continue the Parish Council's membership of WSALC for 2021/22. The Clerk/Chairman to report.

10. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted: 23rd February 2021.)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*