

## ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 3<sup>rd</sup> November 2020, in Albourne Village Hall at 7.00 p.m. \*

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

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## AGENDA

*\* Please note that due to the current ongoing lockdown situation (restrictions on meetings), this meeting is not being held in person, but will be dealt with remotely. Minutes will be available in the normal way, in due course.*

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.** If any member of the public has an issue on the Agenda, or otherwise, that they would like to raise with the Parish Council, please contact the Clerk (see the website for details).
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 6<sup>th</sup> October 2020 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
  1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**

1. To consider the two planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/20/3796 (comments to MSDC by 27.11.20)	Hunters Cottage, the Street	Replacement of 3 x softwood single glazed windows with identical sized softwood double glazed units. Installation of split level air conditioning unit.
AE/DM/20/3796 (Listed building consent) (Ditto)	Hunters Cottage, the Street	Replacement of 3 x softwood single glazed windows with identical sized softwood double glazed units. Installation of split level air conditioning unit.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive an update regarding the Village Gateway signs and Speed Indication Device issue.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

## 7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To approve the quote from Adie Rowe in the sum of £340 for the labour costs of erecting the fencing (as previously agreed by the Parish Council) around the Common Copse land in the Street, and to suspend Financial Regulations accordingly (see background note **circulated**).
4. To consider and approve the replacement of the corroded metal salt bin shovels with plastic ones at an estimated total cost of £50.

8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting).

**9. WSALC Survey.** To authorise the Clerk to complete the survey of Towns and Parishes, being carried out by the West Sussex Association of Local Councils in connection with their value for money review of services, having regard to the input of members as notified to the Clerk.

**10. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted: 29<sup>th</sup> October 2020.)**

*To: All members of Albourne Parish Council*

*c.c. Parish Council notice-board*

*Albourne Parish Council website*

*Cllr Joy Dennis; WSCC Ward Councillor*

*Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*