

## ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 6<sup>th</sup> October 2020, in Albourne Village Hall at 7.00 p.m. \*

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

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## AGENDA

*\* Please note that due to the current ongoing lockdown situation (restrictions on meetings), this meeting is not being held in person, but will be dealt with remotely. Minutes will be available in the normal way, in due course.*

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.** If any member of the public has an issue on the Agenda, or otherwise, that they would like to raise with the Parish Council, please contact the Clerk (see the website for details).
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 1<sup>st</sup> September 2020 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**

1. To consider the three planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/20/3116 (comments to MSDC by 02.10.20) *	Lanehurst Stables, Twineham Lane *	Proposed single storey rear kitchen extension, with associated internal alterations and landscaping.*
AE/DM/20/3375 (comments to MSDC by 16.10.20)	Webbers, Truslers Hill Lane	Single storey rear extension.
AE/DM/20/3578 (comments to MSDC by 30.10.20)	Elm Studio, London Road	Single storey rear extension, replace windows to existing rear elevation and new single window to side elevation.

\* Note: This application has been dealt with prior to the meeting, under delegated authority, on the grounds of urgency, as the deadline for a response was before the date of the meeting.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive an update regarding the Village Gateway signs and Speed Indication Device issue.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

## 7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To receive and note the external audit report for 2019/20 from Moore Stephens. **[Attachment: circulated]**
4. To receive and note the half year budget monitoring report for the period 01.04.20 to 30.09.2019. **[Attachment: circulated]**

8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting), but to include (i) the proposal to install a new bench in the Millennium Garden, (ii) the

overgrown footpath at Cutlers Brook, (iii) the state of the fencing alongside the footpath adjoining the Village Hal, (iv) the issues at the concrete bridge south of Spurk Barn (footpath No 18AL-5), (v) the state of the Recreation Ground, and (vi) the footway along London Road between Church Lane and Softech House.

**9. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted: 1<sup>st</sup> October 2020.)**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*