

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 5th April 2022, at 7.00 p.m. in Albourne Village Hall.

(The meeting is open to members of the press & public, subject to the appropriate social distancing and Covid secure safety measures)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and approve the notes of the informal Parish Council meeting held on 1st March 2022 (as previously circulated) – to consider any matters arising from the notes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**
1. To consider the three planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
SDNP/22/01134/MPO (comments to SDNPA)	Eastwood Farm, Shaves Wood Lane	Removal of restrictive covenant associated with Section 52 Agreement

by 05.04.22)		attached to Mid Sussex planning approval AE/009/86, which requires the dwelling to be occupied in conjunction with the use and occupation of the whole of the land as an agricultural unit.
AE/DM/22/0118 (comments to MSDC by 11.04.22)	The Old School, Church Lane	Timber framed outbuilding to be open at ground floor for the storage of garden machinery, equipment and logs with a habitable roof space with dormer windows for use as a home office / study with a retrospective change of use of part of land to side and rear of the property serving eastern driveway with front gate and parking area to within the residential curtilage (amended description 25/02, Tree Protection Plan and Full Application Form received 08/03)
AE/DM/21/4006 (comments to MSDC by 13.04.22)	Gunners Cottage, Henfield Road	Erection of Private Stable block and sand school. Provision of temporary site access for construction purposes and change of use of land to dual equestrian / agricultural use. (amended description 23/03)

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive any update regarding the now installed Village Gateway signs (particularly as to the signage to be put on the Gates), and the Speed Indication Device.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**

2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**

3. To receive and note the outturn budget for the financial year end 2021/22.
4. To note that the internal audit to be carried out by Mulberry and Co. for the financial year 2021/22, will take place on 12th May 2022 (and will be carried out remotely).
5. To note that because neither income nor expenditure for the financial year 2021/22 exceeded £25,000 the Parish Council can (as for last year) certify itself as exempt from a limited assurance review (i.e. the requirement to submit a full set of financial papers for external audit). It is therefore recommended to proceed accordingly.
6. To consider a request for a £300 grant to the Kent Surrey and Sussex Air Ambulance Service.
- 8. Allotments.** (i) To note and confirm that the northern plot will be split into two halves (as for the middle and southern plot) now that the plot holder has given up the tenancy of the whole, (ii) To consider the state of the fencing around the allotments, and to decide on any necessary repairs, (iii) To consider the mowing of the grass pathways between the allotment plots.
- 9. Footpath post.** To consider a request from the Gospel Hall to replace the post on the footpath from Church Lane in order to prevent unauthorised vehicular access.
- 10. Annual Parish Meeting.** To discuss and finalise the arrangements and agenda for the annual Parish Meeting of Electors and to decide whether to hold in the Village Hall, or via the zoom platform, on Tuesday, 3rd May 2022 at 7.30 p.m.
- 11. Delegated Decisions.** To note the delegated decisions taken since the last official meeting in December 2021, on the grounds of urgency, under the provisions of Standing Orders [**See Attachment**] (details will appear in the minutes for the record.)
- 12. Current issues.** To discuss any updates, and to take any appropriate decisions or actions regarding current issues (see minutes of the last meeting).
- 13. Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 29th March 2022)

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor