

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 2nd April 2024 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 5th March 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
 - 1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as circulated to members).
- 6. Planning and traffic matters.**
 - 1. To consider the one planning application below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
SDNP/24/00484/FUL (comments to SDNPA)	Wickwoods Country Club And Spa , Shaves Wood	Erection of structure containing three padel courts and

by 09.04.24)	Lane	associated flood lighting.
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2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
 3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan and Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.
- 7. Flooding issues in the Parish.** To review and discuss the various flooding issues in the Parish, and to decide on any action, including the offer of outside support in order to assist with the investigations.
- 8. Wellcroft Green (Inspired Villages).** To consider the recent issues raised with the Parish Council regarding the construction site, and to decide on any necessary action.
- 9. Finance report and other matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
 2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
 3. To receive and note the outturn budget for the financial year end 2023/24.
 4. To note that the internal audit to be carried out by Mulberry and Co. for the financial year 2023/24, will take place on 13th May 2024 (and will be carried out remotely).
 5. To note that because neither income nor expenditure for the financial year 2023/24 exceeded £25,000 the Parish Council can (as for the last three years) certify itself as exempt from a limited assurance review (i.e. the requirement to submit a full set of financial papers for external audit). It is therefore recommended to proceed accordingly.
 6. To consider, as for last year, a request for a grant (£350) to the Kent Surrey and Sussex Air Ambulance Service (see also item 7.2).
- 10. Annual Parish Meeting.** To discuss and finalise the arrangements and agenda for the annual Parish Meeting of Electors in the Village Hall on Tuesday, 7th May 2024 at 7.30 p.m. (to consider also making available on the Zoom platform).
- 11. Hedgehog Highway Project.** To decide how to respond to a request to join this project, and whether to purchase a set of hedgehog highway surrounds for fence gaps (see correspondence circulated).

12. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).

13. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 25th March 2024)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*