

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 5th December 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. New Retirement Village.

To receive an update from Inspired Villages on the progress of the development, with a question and answer session.

5. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 7th November 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

6. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his November report as circulated to members).

7. Planning and traffic matters.

1. To consider the two planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/23/2325 (comments to MSDC by 15.12.23)	Daisy Fields, Truslers Hill Lane	Change of use to part of the field from equestrian use to dog agility field. (Revised plans received 20.11.2023 and supporting statement received 24.11.2023)
AE/DM/23/3009 (comments to MSDC by 15.12.23)	High Cross Farm, Henfield Road	Retention of existing storage container for a period of 3 years.

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions. *This item to include a report on the meeting with WILD on 20th November, and the meeting with Hurstpierpoint and Sayers Common Parish Council and Twineham Parish Council on 27th November, regarding the District Plan and the Sayers Village housing development proposal.*

8. Finance report and other matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
3. To approve the finalised Parish Council forward Action Plan as recently re-circulated by the Clerk. ***[Attachment: plan circulated]***
4. To consider the safeguarding and other policies for the Village Hall as recently approved and recommended by the Village Hall Management Committee.

9. Street lighting. To consider and decide on the priority of recommended works to be carried out to streetlights in the Parish as set out on the schedule provided by the maintenance contractor. ***[Attachment: list circulated]***.

10. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).

11. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 28th November 2023)

To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor