

# ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on  
Tuesday, 7<sup>th</sup> February 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

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## AGENDA

**1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

**2. Declarations of interest.**

To receive any declarations of interest from Members of the Parish Council.

**3. Adjournment for any questions or issues raised by members of the public.**

**4. Approval of Minutes.**

To receive and formally approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> January 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

**5. To receive reports (if any) from:-**

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Kristy Adams.

**6. Planning and traffic matters.**

1. To consider the two planning application(s) below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/22/3044 (comments to MSDC by 19.01.23) *	Lanehurst Stables, Twineham Lane *	Replacement garage and workshop building (amended plans 23.12.2022 and amended description).

		04.01.2023) *
SDNP/23/00234/CND (comments to SDNPA by 16.02.23)	Eastwood Farm, Shaves Wood Lane	Removal of Condition 4 (Agricultural Tie) relating to Mid Sussex DC planning approval AE/009/86

\* Note: This application has been dealt with prior to the meeting, under delegated authority, on the grounds of urgency, as the deadline for a response was before the date of the meeting.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme (and related highway matters), and to receive any further recommendations (if any) from the Working Group, and (iii) to receive an update on the redundant road signs, (iv) to consider the request to support a Traffic Regulation Order for speed reductions along a stretch of the Albourne Road (B2116).
  3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.
- 7. Finance report and matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
  2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
- 8. School car parking.** To consider the ongoing problems surrounding parking at (and near) the School, and to look at solutions to put forward to the School/West Sussex County Council for their consideration.
- 9. Action Plan.** To consider how best to approach developing and documenting the Parish Council's long term aims and priorities.
- 10. Report from Village Hall Management Committee.** To receive and note a report from the Chairman on the VHMC meeting held on 31<sup>st</sup> January 2023.
- 11. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting) - to include (i) the issue of the depleted winter salt/grit bins in the Parish, and (ii) the naming of the Retirement Village development, and internal roads, etc. (see the email forwarded from Phil Harvey dated 31/01/2023).
- 12. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted 1<sup>st</sup> February 2023)**

*To: All members of Albourne Parish Council*  
*c.c. Parish Council notice-board*  
*Albourne Parish Council website*  
*Cllr Joy Dennis; WSCC Ward Councillor*  
*Cllr Kristy Adams; MSDC Ward Councillor*