

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 6th February 2024 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 9th January 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as circulated to members).

6. Planning and traffic matters.

1. To consider the three planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/24/0135 (comments to MSDC by 09.02.24)	Finches, The Street	3 Yew trees - one on the corner of Northern boundary and the street, one 15 meters

		West of the street along Northern boundary, and one midway along Northern boundary with Bounty Cottage.
DM/24/0183 (comments to MSDC by 16.02.24)	Truslers Well, Truslers Hill Lane	To use an existing incidental building (approved under application DM/23/1341) as an ancillary residential building. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account.
DM/24/0219 (comments to MSDC by 20.02.24)	Souches, The Street	Conifer T1 - Removal of 4 lowest limbs (Tree work in a Conservation Area.

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan and Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions. This item to include-
 - (i) Specifically on the District Plan to receive a report on any meetings held since the last Parish Council meeting, and to note the public meeting being held on 8th February.
 - (ii) To particularly note and confirm the Regulation 19 consultation response on the draft District Pan (which consultation runs from 12th January 2024 to 23rd February 2024).
 - (iii) To consider specifically how to respond to the appeal regarding planning application DM/23/0881 for the Albourne Equestrian Centre, Melrose Farm, Henfield Road as refused by MSDC in 2023.
 - (iv) To note for the record, the decision taken under delegated authority on the grounds of urgency, to appoint Charles Townsend to advise on the Parish Council's response to the regulation 19 consultation as referred to above.

7. Finance report and other matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list**

circulated]

8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).
9. **Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 31st January 2024)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*