

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 3rd January 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 6th December 2022 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Kristy Adams.

6. Planning and traffic matters.

1. To consider the four planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/22/2485 (comments to MSDC by 29.12.22).	Site Of The Former Hazeldens Nursery, London Road	Reserved Matters Application following outline approval DM/19/1001 for an extra care development of up to 84 units,

		comprising of apartments and cottages, all within Use Class C2, associated communal facilities. 2 workshops, provision of vehicular and cycle parking together with all necessary internal roads and footpaths, provision of open space and associated landscape works, and ancillary works and structures. Works to include the demolition of the existing bungalow on the site. Amended plans received 02/12/2022, including revised layout and alterations to Village Centre.
AE/DM/22/3783 (comments to MSDC by 05.01.23)	Squirrels, The Street	Ground and first floor flat extension to front/side elevation, forming car port and balcony.
AE/DM/22/3814 (comments to MSDC by 09.01.23)	Wick Farm House, Truslers Hill Lane	Replacement of one barn and erection of a second barn with flexible use for either Class B2, B8 or E(g).
AE/DM/22/3845 (comments to MSDC by 11.01.23)	Lanehurst Stables, Twineham Lane	Proposed single storey extension to existing utility room.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme (and related highway matters), and to receive any further recommendations (if any) from the Working Group, and (iii) to receive an update on the redundant road signs.

2. To formally note the Parish Council's written response to the Regulation 18 consultation on the revised District Plan, as submitted to Mid Sussex District Council on 19th December 2022.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***

2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To receive, consider, and approve the proposed budget for 2023/24. **[Attachment: document circulated].**
4. To note the tax base for Albourne Parish for 2023/24, and to consider whether the precept for 2023/24 should be raised, or reduced, or kept at the same level as for 2022/23 (£15,022), and to authorise the Clerk to respond to MSDC by 31.01.23 accordingly. **[Attachment: details circulated].**
5. With regard to the payments above, to note and agree the requirement as a data user, to register the Parish Council with the Information Commissioners Office.
8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting).
9. **Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 28th December 2022)

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Kristy Adams; MSDC Ward Councillor