

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 9th January 2024 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 5th December 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his December report as circulated to members).

6. Planning and traffic matters.

1. To consider the four planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/23/2990 *	Curtains Cottage, The Street *	Rear single storey extension, moving of west elevation front entrance door and insertion of

		window next to entrance door. *
DM/23/3000 (Listed Building Consent) *	Curtains Cottage, The Street *	Rear single storey extension, moving of west elevation front entrance door and insertion of window next to entrance door. *
DM/23/3115 (comments to MSDC by 02.01.24 ext to 10.01.24)	10 Wellcroft Cottages, Church Lane	Proposal to extend the existing bathroom by replacing the current dormer and building a larger one.
DM/23/3138 (comments to MSDC by 02.01.24 ext to 10.01.24)	Old Orchard, Henfield Road	Proposed front porch extension to include level access and formation of wheelchair accessible wet room.

* Note: In view of the fact that the deadline for the responses was prior to the date of the meeting, these applications have already been dealt with under the delegated authority provisions of Standing Orders, and the agreed responses will be set out in the minutes in the normal way.

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
3. (i) To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions. *This item to include a report on the briefing meeting held with MSDC on 18th December 2023 regarding the District Plan and the Sayers Village housing development proposal*, (ii) to discuss and decide how to respond to the Regulation 19 consultation on the revised, draft District Plan by the deadline date of the end of February 2024.

7. Finance report and other matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To receive, consider, and approve the proposed budget for 2024/25. **[Attachment: document circulated].**
4. To note the tax base for Albourne Parish for 2024/25, and to consider whether the precept for 2024/25 should be raised, or reduced, or kept at the same level as for 2023/24 (£15,022), and to authorise the Clerk to respond to MSDC by the

deadline date of 31.01.24 accordingly. **[Attachment: details circulated]**.

- 8. Hedge at Hunters Mead.** To discuss further and to decide on the issue of the gap in the hedge (as recently re-made) along the adjoining footpath, in view of the representation made at the last meeting.
- 9. Report from Village Hall Management Committee.** To receive and note a report from the Chairman of the VHMC regarding the meeting held on 4th January 2024, and to receive any recommendations.
- 10. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).
- 11. Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 3rd January 2024)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*