

## ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on  
Tuesday, 4<sup>th</sup> July 2017, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

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## AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Annual Parish Council meeting held on 6<sup>th</sup> June 2017 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**  
1. To consider the 5/6 planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate the South Downs National Park Authority):-

APPLICATION	PROPERTY	PROPOSAL
SDNP/17/02314/FUL	Wickwoods Country Club and Spa, Shaves Wood	Construction of a single storey detached building to create a

	Lane	"spin studio".
AE/DM/17/2181 (comments to MSDC by 23.06.17 extended to 05.07.17)	Moorcroft, Henfield Road	Application for determination as to whether prior approval is required for the change of use of agricultural store buildings to a dwelling house.
AE/DM/17/2168 (comments to MSDC by 07.07.17)	Albourne Farm, Shaves Wood Lane	<del>Proposed new mezzanine level within the existing winery with south facing balcony and a new car park with access paths.</del>
AE/DM/17/2344 (comments to MSDC by 07.07.17)	Unit 5, Albourne Court, Henfield Road	Revised description. Application to vary condition 19 of planning application 05/02117/FUL to read: the use permitted shall not be operated otherwise than between the hours of 7.00 a.m. to 7.00 p.m. Monday to Sunday.
AE/DM/17/2463 (comments to MSDC by 14.07.17)	The Old School, Church Lane	Single and two storey extensions to dwelling.
AE/DM/17/2609 (comments to MSDC by 21.07.17)	Wick Farm House, Truslers Hill Lane	To replace the single pane glazing installed in the windows of the front north elevation of the house with slim double glazed units using the existing original wooden frames.

2. To discuss recent correspondence regarding HGV movements, and planning issues at Firland Industrial Estate, and to review the recent meeting with WSCC representatives - to agree any further actions.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcome and/or enforcement matters, and to agree any appropriate actions.
4. To receive any further update on the progress of MSDC's District Plan, and to discuss any issues arising.

**7. Finance report and matters.**

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices. **[Attachment: list circulated]**
3. To receive, note and approve the internal audit report from Mark Mulberry carried out on 5<sup>th</sup> June 2017 for the financial year (206/17), and to agree any appropriate action.

**8. Operation Watershed.**

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

**9. Winter Management Plan 2017/18 – WSCC Community Winter Offer**

Documents from WSCC circulated. To discuss, and to agree further action.

**10. Village Hall Management Committee.**

To note the meeting held on 27<sup>th</sup> June 2017, to discuss any issues arising, and to agree any necessary follow up action.

- 11. Current issues.** To include any update, and to take any appropriate decisions/actions regarding (i) traffic issues (Truslers Hill Lane speeding issue), (ii) waste bin installation.

**12. Councillors exchange of information/new matters raised by Councillors.**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*