

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 6th June 2017, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Annual Parish Council meeting held on 9th May 2017 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Vacancy on Council.**
To note that following the publication of the Notice of Vacancy, which expired on 23rd May 2017, no election has been called, and that accordingly, the Parish Council is free to fill the vacancy by co-option. Therefore, to receive and consider the applications made to fill the vacancy following the recent advertisement, and to elect a new Councillor to the Parish Council accordingly.
- 7. Planning matters.**
1. To consider the six planning applications below, and to decide on the responses to

Mid Sussex District Council (and where appropriate the South Downs National Park Authority):-

APPLICATION	PROPERTY	PROPOSAL
AE/DM/17/1500 (comments to MSDC by 02.06.17)	4 Oak Vale Cottages, Henfield Road	Retrospective application for subdivision of existing end of terrace to form two no. independent dwellings.
AE/DM/17/1943 (comments to MSDC by 02.06.17)	Kings Head Stud, London Road	Outline planning application for the erection of single detached dwelling with all matters reserved except for access.
SDNP/17/02263/PRE	Land parcel 524988, 114109, Brighton Road, Woodmancote, Henfield	Proposed erection of 55 no. House with external works and landscaping.
AE/DM/17/1894 (comments to MSDC by 09.06.17)	The Oaks, Henfield Road	Change of use from agricultural to equestrian use and to construct a horse exercise arena.
AE/DM/17/2012 (comments to MSDC by 09.06.17)	7 Barn Close	First floor side extension.
AE/DM/17/2168 (comments to MSDC by 16.06.17)	Albourne Farm, Shaves Wood Lane	Proposed new mezzanine level within the existing winery with south facing balcony and a new car park with access paths.

2. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcome and/or enforcement matters, and to agree any appropriate actions.

3. To receive any further update on the progress of MSDC's District Plan, and to discuss any issues arising.

8. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**

2. To approve payment of the invoices. **[Attachment: list circulated]**

3. To receive, note and approve the internal audit report from Mark Mulberry carried

out on 5th June 2017 (if available) for the financial year (206/17), and to agree any appropriate action.

4. External Audit: To receive, note, and to formally approve the Annual return, and to authorise the Chairman and Clerk to sign the accounting statement for 2016/17 accordingly.
5. External audit: and to authorise the Chairman and Clerk to sign the Annual Governance statement for 2016/17 accordingly.

9. Operation Watershed.

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

- 10. Current issues.** To include any update, and to take any appropriate decisions/actions regarding (i) traffic issues, (ii) roadside signage (insofar as not covered elsewhere on the Agenda or WSCC's report at agenda item 5), (ii) waste bin installation, (iv) Oak Tree in Church Lane (TPO issue).

11. Councillors exchange of information/new matters raised by Councillors.

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*