

# ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on  
Tuesday, 5<sup>th</sup> March 2024 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

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## AGENDA

**1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

**2. Declarations of interest.**

To receive any declarations of interest from Members of the Parish Council.

**3. Adjournment for any questions or issues raised by members of the public.**

**4. Approval of Minutes.**

To receive and formally approve the minutes of the Parish Council meeting held on 6<sup>th</sup> February 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

**5. To receive reports (if any) from:-**

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as circulated to members).

**6. Planning and traffic matters.**

1. To consider the two planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/23/2382 (comments to MSDC by	Wick Farm House, Truslers Hill Lane	Replacement of one existing barn and the erection of a second barn. Change of use to

07.03.24)		class B8 storage and distribution use. (Amended plans and planning statement supplement).
SDNP/24/00510/FUL (comments to SDNPA by 20.03.24)	Wickwoods Country Club and Spa, Shaves Wood Lane	Refurbishment of the existing pool terrace and pool building, new sauna and the development of an external spa garden and associated works.

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan and Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions. This item to include-
  - (i) a report on the public meeting held by WILD on 8<sup>th</sup> February 2024.
  - (ii) a report on the Parish Council's response to the Regulation 19 consultation regarding the draft District Pan.

**7. Finance report and other matters.**

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To note the decision taken under delegated authority, in view of the urgency, to reimburse Councillor Shane Axtell for the 2024/5 annual Zoom subscription, as shown on the above invoices list.

- 8. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).

**9. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted 29<sup>th</sup> February 2024)**

To: All members of Albourne Parish Council  
c.c. Parish Council notice-board

*Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Geoff Zeidler; MSDC Ward Councillor*