

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting
on Thursday, 6th May 2021, at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

** Please note that due to the current ongoing lockdown situation (restrictions on meetings), this meeting is not being held in person, but will be conducted by zoom. Joining instructions are posted on the website (meetings page).*

AGENDA

- 1. Election of Chairman for the ensuing municipal year 2021/22.** Current Chair to call for nominations from those members present.
- 2. The new Chairman of the Parish Council formally opens the meeting, and receives any apologies for absence.**
- 3. New Chairman signs the Declaration of Acceptance of Office.** To be completed as soon as circumstances allow.
- 4. Election of Vice Chairman for the ensuing municipal year 2021/22.** Nominations to be made from those members present.
- 5. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 6. Adjournment for any questions or issues raised by members of the public.**
- 7. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 6th

April 2021 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

8. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis.
2. MSDC – Cllr Judy Llewellyn-Burke.

9. Appointment of the Village Hall Management Committee (VHMC).

To decide on the Parish Council membership of the VHMC for the municipal year 2021/22 (under its constitution, there are 5 Parish Councillor places and 3 co-opted representatives, currently held by Mick Gratton, George Hammond, and Eve Gerhold).

10. Planning matters.

1. To note that there are no planning applications for consideration this cycle.
2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive any update regarding the Village Gateway signs and the Speed Indication Device.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

11. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
3. To confirm and agree the Parish Council's annual insurance arrangements for 2021/22 (if available).

12. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting).

13. Annual Parish meeting. To review the Annual Parish meeting (of electors) held on 4th May 2021, via the Zoom platform and to take any appropriate action arising from the meeting.

14. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 29th April 2021)

To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor