

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting
in the Village Hall on Tuesday, 10th May 2022, at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

- 1. Election of Chairman for the ensuing municipal year 2022/23.** Current Chair to call for nominations from those members present.
- 2. The new Chairman of the Parish Council formally opens the meeting, and receives any apologies for absence.**
- 3. New Chairman signs the Declaration of Acceptance of Office.** To be completed as soon as circumstances allow.
- 4. Election of Vice Chairman for the ensuing municipal year 2022/23.** Nominations to be made from those members present.
- 5. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 6. Adjournment for any questions or issues raised by members of the public.**
- 7. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 5th April 2022 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

8. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.

9. Appointment of the Village Hall Management Committee (VHMC).

To decide on the Parish Council membership of the VHMC for the municipal year 2022/23 (under its constitution, there are 5 Parish Councillor places and 3 co-opted representatives, currently held by Mick Gratton, and Eve Gerhold, with one vacancy.)

10. Planning matters.

1. To consider the two planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/22/1078 (comments to MSDC by 27.04.22) *	Eastwood Farm, Shaves Wood Lane *	This application is submitted seeking the discharge of a legal agreement relating to Section 52 relating to planning application AE/009/86 in respect of Eastwood Farm which requires the dwelling to be occupied in conjunction with the use and occupation of the whole of the land as an agricultural unit. *
AE/DM/22/1324 (comments to MSDC by 24.05.22)	2 Barn Close	Single storey pitched roof extensions to front and rear (Resubmission of DM/21/4275)

** Note: In view of the fact that the deadline for the response is prior to the date of the meeting, this application has been dealt with under the delegated authority provisions of Standing Orders, and the agreed response will be set out in the minutes in the normal way.*

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firland Park Industrial Estate, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic highways scheme, and to receive any further recommendations (if any) from the Working Group, and (iii) to receive any update regarding the Village Gateway signs, and the Speed Indication Device.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

11. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**

2. To approve payment of the invoices and to make the payments. [**Attachment: list circulated**]
 3. To confirm and agree the Parish Council's annual insurance arrangements for 2022/23 (if available).
- 12. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current matters (see minutes of the last meeting). To include an update on the allotment issues discussed at the last meeting.
- 13. Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 3rd May 2022)

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor