

# ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on  
Tuesday, 7<sup>th</sup> November 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

---

## AGENDA

**1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

**2. Declarations of interest.**

To receive any declarations of interest from Members of the Parish Council.

**3. Adjournment for any questions or issues raised by members of the public.**

**4. Approval of Minutes.**

To receive and formally approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> October 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

**5. To receive reports (if any) from:-**

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his October report as circulated to members).

**6. Planning and traffic matters.**

1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/23/1919 (comments to MSDC by 22.11.23)	Lanehurst Stables, Twineham Lane	Erection of oak framed garage with workshop space following demolition of existing garage

		on a revised site. (Amended plans, description and additional information received 01.11.2023)
--	--	------------------------------------------------------------------------------------------------

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. This item to include the traffic management and related equipment proposals for the relevant parts of the B2118 concerning the Inspired Villages' development of the former Hazeldens site as a retirement "village" (report from Councillor I Spencer).

3. To note and to discuss (as appropriate) the outcome of the appeal held in August, regarding the application by Croudace to develop the land to the south of Henfield Road (DM/22/2416). The appeal was dismissed.

4. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions. This item to include a report (if available) on the further briefing meeting held with MSDC on 12.10.23 to consider the review into the District Plan, and the inclusion of the Sayers Village development proposal in the Plan, as one of the three strategic sites).

**7. Finance report and matters.**

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**

2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**

3. To discuss and approve the draft Parish Council forward Action Plan as recently circulated by the Clerk.

**8. Report from Village Hall Management Committee.** To receive and note a report from the Chairman of the VHMC regarding the meeting held on 31<sup>st</sup> October 2023, and to receive any recommendations.

**9. Calendar of Parish Council meetings for 2024.** To note and approve the proposed calendar of meetings for 2024, maintaining the tradition of the first Tuesday in each month **[Attachment: schedule of proposed meetings circulated]**

**10. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman).

**11. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted 1<sup>st</sup> November 2023)**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Geoff Zeidler; MSDC Ward Councillor*