

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 3rd October 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 5th September 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. To receive reports (if any) from:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his September report as circulated to members).

6. Planning and traffic matters.

1. To consider the two planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/23/2382 (comments to MSDC by 09.10.23)	Wick Farm House, Truslers Hill Lane	Replacement of one existing barn and the erection of a second barn. Change of use to

		class B8 storage and distribution use.
DM/23/2325 (comments to MSDC by 17.10.23)	Daisy Fields, Truslers Hill Lane	Change of use to part of the field from equestrian use to dog agility field.

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
 3. To receive a report, and to discuss (as appropriate) the outcome of the appeal held in August, regarding the application by Croudace to develop the land to the south of Henfield Road (DM/22/2416), if the decision is available by the date of this meeting.
 4. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions (to include a report on the briefing meeting held with MSDC on 14.09.23 to consider the review into the District Plan).
- 7. Finance report and matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
 2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
 3. To receive and note the half yearly budget monitoring report for the period 01.04.23 to 30.09.23. **[Attachment: circulated].**
- 8. Street light maintenance schedule.** To discuss and decide on what work needs to be carried out to the Parish Council's streetlamps, in view of the schedule of proposed work sent to the Council by Streetlights (the maintenance contractor).
- 9. Medieval Pound and the Millennium Garden.** (i) to decide on how best to ensure the future maintenance of the Medieval Pound in view of recent correspondence with an adjoining owner, (ii) to note and confirm the arrangements for the annual autumn cutting of the Millennium Garden hedge
- 10. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting and the latest rolling list of actions as recently circulated by the Chairman). To include two issues of gaps being made, or re-made, in local boundary hedges.
- 11. Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 27th September 2023)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*