

## **ALBOURNE PARISH COUNCIL**

You are hereby summoned to attend the Parish Council Meeting on  
Tuesday, 5<sup>th</sup> September 2023 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

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## **AGENDA**

**1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

**2. Declarations of interest.**

To receive any declarations of interest from Members of the Parish Council.

**3. Adjournment for any questions or issues raised by members of the public.**

To include a discussion on the inclusion of the Sayers Common Village proposal in the review of the District Plan as raised by a Village resident.

**4. Approval of Minutes.**

To receive and formally approve the minutes of the Parish Council meeting (Planning only) held on 8<sup>th</sup> August 2023 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

**5. To receive reports (if any) from:-**

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his August report as circulated to members).

**6. Councillor Email addresses.**

To further consider the suggestion that Councillors should have their own dedicated email addresses for Parish Council business.

**7. Planning and traffic matters.**

1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council and

the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/23/2160 (comments to MSDC by 14.09.23)	Truslers Well, Truslers Hill Lane	Part demolition of existing side single storey extension; proposed one new porch, two-storey side and rear extensions together with associated internal and external alterations

2. To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions.
3. To receive a report, and to discuss (as appropriate) the appeal held in August, regarding the application to develop the land to the south of Henfield Road (DM/22/2416).
4. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

#### **8. Finance report and matters.**

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
3. To confirm the decision to continue to use Mulberry & Co for internal financial audits, and to sign up to this arrangement for 3 years, in order to obtain the benefit of a fixed hourly rate.
4. To decide whether or not to have an interim internal audit in 2023/24.

#### **9. Report from Village Hall Management Committee.** To receive and note a report from the Chairman of the VHMC regarding the meeting held on 29<sup>th</sup> August 2023, and to receive any recommendations.

#### **10. Street light issue.** To consider whether or not in the long term, to replace the streetlamp bulb in Church Lane with an SL8 LED lantern at a cost of £350 + VAT (which will be reclaimed) in order to prevent a tripping problem to the electricity supply at a nearby property, and which will also reduce the energy use by 65%.

#### **11. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the

rolling list of actions as recently circulated by the Chairman). This item to include the state of the Recreation Ground, the missing goal posts, and the ongoing issue of the grass cutting.

**12. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted 31<sup>st</sup> August 2023)**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Geoff Zeidler; MSDC Ward Councillor*