

## ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 7<sup>th</sup> January 2020, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

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## AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> December 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**  
1. To consider the one planning application below, and to decide on the response to West Sussex County Council:-

APPLICATION	PROPERTY	PROPOSAL
WSCC/076/19 (comments to WSCC by 06.01.20) **	Albourne Primary School, the Street	Erection of a 1 story modular building for use as a classroom. Demolition of existing hutted single story

		classroom.
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\*\* Note: This application has been dealt with prior to the meeting, under delegated authority (Standing Orders) on the grounds of urgency.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, to include the current Ombudsman complaints, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group, and (iii) any update regarding the Village Gateway signs issue.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions.

#### **7. Finance report and matters.**

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To receive, consider, and approve the proposed budget for 2020/21.
4. To note the tax base for Albourne Parish for 2020/21, and to consider whether the precept for 2020/21 should be raised, or reduced, or kept at the same level as for 2019/20 (£15,022) and to authorise the Clerk to respond to MSDC accordingly.
5. To discuss further, the request from the Parochial Church Council for financial assistance towards their plans to improve the car parking in Church Lane, in the light of correspondence between the PCC and the Clerk since the December meeting.

**8. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of last meeting).

**9. Village Hall Management Committee.** To note the meeting held on 17<sup>th</sup> December 2019 (see draft minutes circulated); to discuss any issues arising; to receive recommendations, and agree any necessary follow up action.

**10. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted: 2<sup>nd</sup> January 2020)**

To: *All members of Albourne Parish Council*

*c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*