

# ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 3<sup>rd</sup> July 2018, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

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## AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 5<sup>th</sup> June 2018 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**  
1. To consider the two planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/18/2298 (comments to MSDC by 29.06.18 extended to	1, Gallops Mews, the Street	Row of Cupressus Leylandii - to be felled and roots removed by stump grinder. Leylandii to

04.07.18)		be replaced by Taxus Baccata (Yew). Prunus Laurocerasus to be felled.
AE/DM/18/1807 (comments to MSDC by 13.07.18)	Q Leisure, the Old Sand Pit, London Road	Installation of 9 eco-pods.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate (recent refusal of, and appeal of the Olus application), and as appropriate, Winterpick Farm, and (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group.
  3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues, and to agree any appropriate actions.
- 7. Finance report and matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
  2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
- 8. Current issues.** To include any update, and to take any appropriate decisions/actions regarding (i) current issues (see minutes of last meeting) - to include update from Councillor Sawyer on Recreation Ground issues, and (ii) the issue of the maintenance/upkeep of the Medieval Pound (weeding issue).
- 9. Parish Council Governance documents.** To approve the current Risk Assessment document as amended ***[Attachment: revised document circulated]***.
- 10. Operation Watershed.**  
To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.
- 11. Village Hall Management Committee.** To receive a report from the Chairman of the VHMC (meeting held on 12<sup>th</sup> June 2018), and to discuss and agree (as may be necessary) any issues.
- 12. Councillors exchange of information/new matters raised by Councillors.**

To: *All members of Albourne Parish Council*  
c.c. *Parish Council notice-board*

*Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*