

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 4th June 2019, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Annual Parish Council meeting held on 14th May 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**
1. To consider the three planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
AE/DM/19/0259 (comments to MSDC by	Kings Head Stud, London Road	Full planning application for the erection of four detached dwellings, each with garaging,

07.06.19)		along with associated hard and soft landscaping works. To include new highway access to London Road. This application seeks an amendment to the vehicular access approved under reference DM/18/0025. Updated ecology report received on 25.02.2019. (Amended access plans received 30/04/19.)
AE/DM/19/0048 and AE/DM/19/0050 (Listed Building Consent) (comments to MSDC by 21.06.19)	Wellington Cottage, Henfield Road	Proposed demolition of existing garage and construction of new garage with room over and kitchen enlargement. (Amended description and plans received 21/05/2019)

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and as appropriate, Winterpick Farm, and (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues, and to agree any appropriate actions.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
3. Internal Audit. To receive, and note the result of the annual Internal Audit for 2018/19, carried out by Mulberry & Co on the 23rd May 2019, and to agree any necessary actions.
4. External Audit. To receive, note, and formally approve the Annual Governance Statement for 2018/19, and to authorise the Chairman and Clerk to sign the document accordingly. ***[Attachment: Statement circulated]***
5. External Audit. To receive, note, and formally approve the Accounting Statements for 2018/19, and to authorise the Chairman and Clerk to sign the document accordingly. ***[Attachment: Statement circulated]***

8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting), but to include Village Gateway signs, the Millennium Garden, and the Common Copse land.
9. **To review the Annual Parish meeting (of electors) held on 21st May 2019 and to take any appropriate action arising from the meeting.**
10. **Operation Watershed.**
To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.
11. **Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted: 30th May 2019.)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*