

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 19th November 2019, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 1st October 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**
1. To consider the three planning applications below, and to decide on the response to Mid Sussex District Council:-

| APPLICATION | PROPERTY | PROPOSAL |
|--|-----------------------------|--|
| DM/19/4025 (comments to MSDC by 25.10.19)* | Softech House, London Road* | Removal of Condition 9 relating to application AE/021/93 that states "The proposed premises shall be |

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| | | used for offices (B1a) and no other purpose (including any other purpose in Class B1 of the schedule to the Town and Country Planning (Use Classes) Order 1987)."* |
| DM/19/3876 (comments to MSDC by 25.10.19)* | Q Leisure, The Old Sand Pit, London Road * | Proposed two storey, partially buried dwelling (warden accommodation for: 1) the wellbeing of overnight occupants of 9 eco pods as approved under ref DM/18/1807), now extant. 2) additional security issues in respect of approved 50m shooting range as approved under ref DM/18/4461; and 3) addressing existing and ongoing security and management issues associated with the existing business activities.* |
| AE/DM/19/4639 (comments to MSDC by 06.12.19) | Kings Head Stud, London Road | Variation of planning condition no. 20 of DM/19/0259 - To amend the approved plans to allow amendments to the highway access, plans numbered 10.01 - 10.12 inclusive. All topographical survey drawings remain unchanged. |

* Note: These applications have been dealt with prior to the meeting, under delegated authority, on the grounds of urgency.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firland Park Industrial Estate, to include the current Ombudsman complaints, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group, and (iii) any update regarding the Village Gateway signs issue.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include discussing the Parish Council's response, if any, to the consultation being carried out by MSDC regarding the contents of the new housing Planning Development Document (responses due by 20th November 2019).

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. Interim audits. To consider the need for an interim audit - the Clerk to report.

8. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues, to include (i) the recent works at the Millennium Garden, to discuss and agree a quote for carrying out the further work to the tarmac path, (ii) the Common Copse land, (iii) the Church Lane burning of rubbish issue, and (iv) to receive an update on the new rubbish bin (the Street), and the dog waste bin (corner near Church Lane).

9. Operation Watershed.

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

10. Delegated Decision.

To formally note a decision of the Council, taken under delegated authority (on the grounds of urgency) to commission Tim Smith to carry out various tidying up work at the Millennium Garden at a cost of £565 (two other quotes having also been obtained), and in respect of additional re-hedging work at a further cost of £50.

11. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted: 14th November 2019)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*