

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 3rd October 2017, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 5th September 2017 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Vacancy on Council.**
To note that following the publication of the statutory Notice of Vacancy, which expired on 18th September 2017, no election has been called, and that accordingly, the Parish Council is free to fill the vacancy by co-option. Therefore, to receive and consider any applications made to fill the vacancy following the recent advertisement and if possible, to elect a new Councillor to the Parish Council accordingly.
- 7. Planning matters.**
1. To consider the three planning applications below, and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council,

and the South Downs National Park Authority):-

APPLICATION	PROPERTY	PROPOSAL
AE/DM/17/3002 (comments to MSDC by 29.09.17)	Q Leisure, the Old Sand Pit, London Road	Proposed change of use of land from existing paintball and general use to second outdoor shooting range. Amended plans received on 29 August showing shooting range revised to be in an enclosed building.
WSCC/033/17/WK (comments to WSCC by 28.09.17)	Olus Environmental Ltd, Unit 29, Firsland Park Industrial Estate, Henfield Road, Albourne, West Sussex, BN6 9JJ	Amendment of condition 13 of planning permission CC/019/15/WK to allow the increase in height of stockpiles to 5m; installation of gale break on boundary wall; erection of dust containment enclosure
AE/DM/3784 (comments to MSDC by 20.10.17)	Site of the former Hazeldens Nursery, London Road	Outline application for an extra care development of up to 110 units (comprising of apartments and cottages) all within use Class C2; associated communal facilities, provision of vehicular and cycle parking, together with all necessary roads and footpaths; provision of open space and landscape works; and ancillary works and structures. Works to also include the demolition of the existing bungalow on the site.

2. To discuss and consider further, the issue of the HGV movements, and planning issues at the Firsland Industrial Estate.
3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, and to agree any appropriate actions.
4. To receive a further update on the progress of MSDC's District Plan since the last meeting (from the MSDC briefing seminar held on 13th September 2017), and to discuss any issues arising.

8. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation

- statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices. ***[Attachment: list circulated]***
 3. To receive and note the half yearly budget monitoring report (01.04.17 to 30.09.17). ***[Attachment: spreadsheet circulated]***
 4. To formally receive and note the outcome of the external audit/Annual Return for 2016/17, and to take any appropriate action where necessary ***[Attachment: documents circulated]***.
- 9. Operation Watershed.**
To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.
- 10. Current issues.** To include any update, and to take any appropriate decisions/actions regarding (i) traffic/speeding issues (generally), (ii) waste bin installation, (iii) outdated road signage, (iv) Millennium Garden fence (repair issue), (v) overgrown hedges, (vi) playground equipment.
- 11. Councillors exchange of information/new matters raised by Councillors.**

To: *All members of Albourne Parish Council*
c.c. *Parish Council notice-board*
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor