

# ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 1<sup>st</sup> October 2019, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

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## AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 3<sup>rd</sup> September 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. To receive reports (if any) from:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Judy Llewellyn-Burke.
- 6. Planning matters.**  
1. To consider the one planning application below, and to decide on the response to Mid Sussex District Council:-

APPLICATION	PROPERTY	PROPOSAL
AE/DM/19/3551 (comments to MSDC by 11 <sup>th</sup> October 2019)	3 Barleycroft	First floor rear extension creating a two storey extension to part and a dormer to an extended roof line abutting the

		neighbours' property. Also, create a master bedroom with en-suite facilities in the roof space with Velux type windows only. Finally, to remove existing porch and rebuild with WC.
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2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, Ombudsman complaints, and as appropriate, Winterpick Farm, (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group, and (iii) any update regarding the Village Gateway signs issue.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, and/or enforcement matters, District Plan/Neighbourhood Plan issues (to include a report on the briefing session held at MSDC on 4<sup>th</sup> September 2019 regarding the District Council's housing Development Plan Document, attended by Councillor Ernest and the Clerk), and to agree any appropriate actions.

## 7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**
3. To receive and note the half year budget monitoring report for the period 01.04.19 to 30.09.19. **[Attachment: circulated]**

8. **Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues, to include (i) the Millennium Garden, (ii) the Common Copse land, (iii) overgrown trees at Barleycroft, (iv) the Church Lane burning of rubbish issue, (v) School rubbish sacks issue, and (vi) advertising the MSDC freighters in the Village on Sunday, 27<sup>th</sup> October 2019.

## 9. Operation Watershed.

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

## 10. Village Hall Management Committee.

(i) To note and confirm the appointment (agreed in correspondence) to the VHMC of Councillor John Drew following the resignation from the Committee of Councillor Joy Parks.

(ii) To note the meeting held on 24<sup>th</sup> September 2019 (see draft minutes circulated if

available); to discuss any issues arising; to receive recommendations, and agree any necessary follow up action.

**11. Phone Box.** To decide on a response to the consultation about BT's intention to remove the public phone box in the Street.

**12. Delegated Decision.**

To formally note a decision of the Council, taken under delegated authority (on the grounds of urgency) to commission Arbor Cura Tree Surgery to carry out crown lifting work to the Oak trees in the Millennium Garden at a price of £150.

**13. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted: 26<sup>th</sup> September 2019)**

*To: All members of Albourne Parish Council  
c.c. Parish Council notice-board  
Albourne Parish Council website  
Cllr Joy Dennis; WSCC Ward Councillor  
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*