

# ALBOURNE PARISH COUNCIL [2019]

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## Minutes of the meeting (planning only) of Albourne Parish Council

held on: Tuesday, 6<sup>th</sup> August 2019, at 7.00 p.m.

*Present:* Cllr Graham Stafford (GS) – Chairman  
Cllr Nikki Ernest (NE)  
Cllr Jerry Butler (JB) – Vice Chairman  
Cllr Di Smith (DS)  
Cllr Suzi Sawyer (SS)  
Cllr Joy Parks (JP)  
Cllr John Drew (JD)

*In attendance:* Iain McLean (Parish Council Clerk)

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- (2019/080) – Councillor GS formally opened the meeting, welcomed those present, and received apologies for absence.** Councillor Joy Dennis (WSSC) had sent her apologies. However, it was noted that as this was a planning meeting only, attendance on behalf of MSDC and WSSC was not needed.
- (2019/081) – Declarations of interest.** There were none declared on this occasion.
- (2019/082) – Approval of Minutes.** The minutes of the Parish Council meeting held on 2<sup>nd</sup> July 2019 were duly approved and signed, as a true record, by the Chairman.
- (2019/083) – Planning matters.**

4.1 Three planning applications were considered, and the plans and relevant policies presented and discussed. It was therefore **RESOLVED to comment to MSDC as follows:-**

PROPERTY	PROPOSAL	AGREED RESPONSE
AE/DM/19/2617 Dingley Dell, Truslers Hill Lane	Change of use of detached garage building to allow for use as holiday lets/tourist accommodation.	Albourne Parish Council has no objections to this application, provided a condition is attached that limits the use of the subject property to holiday accommodation only.
AE/DM/19/2289 Land parcel to the east of London Road, Albourne	Proposed 4 no. new barns for agricultural use, together with new hard core on surrounding	Albourne Parish Council objects to this application as having seen the correspondence on the planning file, there are concerns over the

	area and existing access.	proposed storage use of the Barns. The concerns set out in the Parish Council's response to the original application DM/16/3669 also remain. It must be clear that the use of the barns will be for agricultural use only.
AE/DM/19/3018 1 Cottage Homes, Truslers Hill Lane	Existing garage to be demolished and replaced with new garage.	Albourne Parish Council notes that this application seeks to regularise issues with regard to the existing planning consent. However, the proposal significantly increases the height and the length of the building. It is therefore considered to be excessive in size, and goes well beyond what is reasonable for a domestic garage. It has also been reported to the Parish Council that a grab lorry has been parked overnight on the site, and there is photographic evidence of a grab lorry turning into the site. There is therefore a concern that the proposed building will be used for non domestic purposes, and if consent is to be granted, there must be a condition that ensures that the use of the garage is for domestic purposes only, and that there must be no parking, storage, or repairs of commercial vehicles.

Under this item, Cllr NE reported that the funds referred to in minute 6 (2019/85) below, will be mainly used to commission reports into flooding issues. As a measure of the importance of this issue to local people, it was also noted that other Parishes were joining the Inter Parishes Group, e.g. Bolney.

## 5. (2019/084) – Finance report and matters.

5.1 The financial summary and the Bank reconciliation for the month, were received, noted, and approved.

5.2 The invoices were presented for payment, and it **was RESOLVED to agree and to make the following payments:-**

AMOUNT	PROCUREMENT	PAYEE
£427-83	Clerk's salary + on costs (July 2019)	West Sussex County Council
£14-00 (not £12 as stated in the circulated list).	Photocopying for Annual Parish meeting of electors – Agendas, and minutes of 2018 meeting	Lindfield Parish Council

£372-00	Traffic surveys (loops) along the B2116	West Sussex County Council
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**6. (2019/085) - Delegated Decision.**

The decision of the Council, taken under delegated authority (on the grounds of urgency) to contribute the sum of £260 towards the costs of commissioning reports to help evaluate and critique the proposal by Mayfield Market Towns for a new market town near Henfield, was duly noted for the record.

**7. (2019/086) Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting, or for referral to a future meeting only.**

It was noted that a mail drop to residents about the Mayfield Market Town proposal, had failed to mention Albourne. The next scheduled meeting of the Inter Parishes Group is on 5<sup>th</sup> September 2019. Cllr JP reported that there is still the burning of rubbish issue down Church Lane, and people are now leaving rubbish there for burning. It was agreed that Cllr NE would extract a plan of the area, which the Clerk would forward on to WSCC, with a request that the issue be investigated, and a full Land Registry search undertaken. The Clerk needs to chase up the estimate from Barcombe Estates concerning the estimate for tidying up the Millennium Garden. Cllr GS will speak to the School caretaker about rubbish bags, which are being left out in the open. Cllr JD expressed frustration at how slowly things are progressing with the Traffic Management scheme, and responses are still awaited from Richard Speller. The traffic loop data supports much of the case the Parish Council is making for traffic mitigation measures, and has been sent to WSCC. The Ombudsman complaints cases are proceeding well and a full update will be given at the September meeting. Cllr GS noted that the Hunters Mead tree had been done, and a good job had been made of it. The hedge alongside the Equestrian Centre needs doing. Cllr SS raised an issue as to whether the Millennium Garden should have a sign saying what it was, and who provided it (i.e. the Parish Council) as anyone visiting the Parish may not know the history behind the Garden.

The meeting closed at 7.35 p.m.

SIGNED.....Graham Stafford/Jerry Butler  
Chairman/Vice Chairman

***NEXT ORDINARY MEETING: TUESDAY, 3<sup>d</sup> SEPTEMBER 2019 @ 7.00 p.m.***