

# ALBOURNE PARISH COUNCIL [2020]

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## Minutes of the meeting (planning only) of Albourne Parish Council

held on: Tuesday, 4<sup>th</sup> August 2020, at 7.00 p.m.

*Present:* Cllr Graham Stafford (GS) – Chairman  
Cllr Nikki Ernest (NE)  
Cllr Jerry Butler (JB) – Vice Chairman  
Cllr Di Smith (DS)  
Cllr Suzi Sawyer (SS)  
Cllr Joy Parks (JP)  
Cllr John Drew (JD)

*In attendance:* Iain McLean (Parish Council Clerk)

Please note that due to the current lockdown situation, this meeting took place remotely. Therefore, in order for the Council's business to continue as best it can, all decisions were taken in accordance with the rules on delegated authority within the Council's standing orders, and/or by a unanimous or majority response in correspondence by Councillors. All correspondence is available from the Clerk on request. Thank you for your understanding.

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- 1. (2020/033) – Councillor GS formally opened the meeting, welcomed those present, and received apologies for absence.** All Councillors attended by email.
  - 2. (2020/034) – Declarations of interest.** There were none declared.
  - 3. (2020/035) – Approval of Minutes.** The minutes of the Parish Council meeting held on 7<sup>th</sup> July 2020 were duly approved and will be signed, as a true record, by the Chairman, as soon as possible.
  - 4. (2020/036) – Planning matters.**

4.1 One planning application was considered, and the plans and relevant policies presented and discussed. It was therefore **RESOLVED to comment to MSDC as follows:-**

PROPERTY	PROPOSAL	AGREED RESPONSE
AE/DM/20/2414 High Cross Farm, Henfield Road	Retention of existing storage container for a period of 3 years.	As for the previous application, Albourne Parish Council maintains its objections to this proposal. It is noted that the application is now

		for retention of the container for 3 years, but there is no explanation of what is being done to ensure it is no longer needed after that period. It is noticeable for example, that the use of the container appears to be a permanent feature of the occupant's business, and yet the nature of the container is meant to be temporary. Further, the container is unsightly, and in a prominent position clearly visible from the road in this rural area. It should have served its purpose, and Albourne Parish Council would like it removed.
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**5. (2020/037) – Finance report and matters.**

5.1 The financial summary and the Bank reconciliation for the month, were received, noted, and approved.

5.2 The invoices were presented for payment, and it **was RESOLVED to agree and to make the following payments:-**

AMOUNT	PROCUREMENT	PAYEE
£427-83	Clerk's salary + on costs (July)	West Sussex County Council
£20-00	Grass cutting at the Millennium Garden (4 <sup>th</sup> )	Brian Truran
£3-00	Printing paper (Wilko)	Graham Stafford (reimbursement)
£108-00 *	Grass cutting at the Millennium Garden (March and April) *	Barcombe Landscapes Limited *
£2,775-62 **	Speed Indication Device **	Stocksigns **

Notes: \* Final payment for grass cuts (x3) before a new contractor took over from 30<sup>th</sup> April 2020.

\*\* The unit cost of £2,313-02 will be refunded by MSDC as soon as possible, under the terms of the PC's Agreement with the District Council. The VAT of £462-60 will be reclaimed at a later date.

**6. (2020/038) - Delegated Decision.**

The decision of the Council, taken under delegated authority (on the grounds of urgency) to authorise the Clerk to sign, on behalf of the Parish Council, the Highways License Agreement with West Sussex County Council for the location of the three Village Gateway signs in Albourne (as previously approved), was duly noted and confirmed for the record.

**7. (2020/039) Matters arising after the preparation of this Agenda, which the Chairman agrees to take as urgent. Any such matters will be for noting, or for referral to a future meeting only.** None were raised.

SIGNED.....Graham Stafford/Jerry Butler  
Chairman/Vice Chairman

***NEXT ORDINARY MEETING: TUESDAY, 1st SEPTEMBER 2020 @ 7.00 p.m.***