

# ALBOURNE PARISH COUNCIL [2018]

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## Minutes of the meeting of Albourne Parish Council

held on: Tuesday, 2<sup>nd</sup> October 2018, at 7.00 p.m.

*Present:* Cllr Graham Stafford (GS) – Chairman  
Cllr Nikki Ernest (NE)  
Cllr Jerry Butler (JB) – Vice Chairman  
Cllr Suzi Sawyer (SS)  
Cllr Heather Jordan (HJ)  
Cllr Di Smith (DS)  
Cllr John Drew (JD)

*In attendance:* Iain McLean (Parish Council Clerk), Councillor Judy Llewellyn-Burke (MSDC) and 11 members of the public (for all or parts of the meeting).

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1. **(2018/091) – Councillor GS formally opened the meeting, welcomed those present, and received apologies for absence.** An apology for absence was received from West Sussex County Councillor, Joy Dennis.
2. **(2018/092) – Declarations of interest.** There were none on this occasion.
3. **(2018/093) – Adjournment for any questions or issues raised by members of the public.** (i) The state of the outside of the Village Hall was raised. The outside needs tidying up and the rubbish removed. Mick Golbey will be asked to help with this if necessary and so GS will pursue the matter with him. Also, the exterior of the building could do with redecorating, and this will be taken up with the Village Hall Management Committee. There is a concern about the response times with regard to Village Hall bookings and JB will look into this. An issue about Tree Preservation Orders was raised, particularly with regard to the Oak tree in Church Lane. Another application for a TPO has been made, and it was noted that the legal process is a matter for MSDC rather than the Parish Council. However, the Parish Council does support the making of a TPO on this tree, given the concerns about the possibility of development on the adjoining land.
4. **(2018/094) – Approval of Minutes.** The minutes of the Parish Council meeting held on 4<sup>th</sup> September 2018 were duly approved and signed, as a true record, by the Chairman.

**5. (2018/95) – To receive reports (if any) from WSCC Councillor Joy Dennis (JD), and MSDC Councillor Judy Llewellyn-Burke (JLB).** JLB referred to the Northern Arc development at Burgess Hill and the fact that the master plan has now been adopted by MSDC. It is going ahead therefore. The issue of when the new school will be built was raised. WSCC is leading on this. NE pointed out that in terms of delivery, the project is in effect, a government project now, and that Homes England is leading.

**6. (2018/096) – Planning matters.**

6.1 Four planning applications were considered, and the plans and relevant policies presented and discussed. It was therefore **RESOLVED to comment to MSDC as follows:-**

<b>PROPERTY</b>	<b>PROPOSAL</b>	<b>AGREED RESPONSE</b>
AE/DM/18/3418 Bishops Place, London Road	Construction of 3 bay timber storage facility for smallholding machinery; livestock shelter and livestock supplies. Log store attached. (Revised plan received 07/09/2018).	Albourne Parish Council has no objections to this application.
AE/DM/18/3750 6 Barleycroft	Erection of rear and side, single and two storey extensions.	Albourne Parish Council has no objections to this application in principle, but is concerned at the close proximity of the single storey extension to the neighbouring property, and we would particularly ask that the objection of the neighbour in this regard, is noted and its planning weight fully considered.
AE/DM/18/3707 Land east of Truslers Hill Lane, Truslers Hill Lane	Proposed amendment of planning condition number 2 relating to planning application DM/16/4169.	Albourne Parish Council has no objections in principle to this application, but the condition needs rephrasing in order to make it more specific to the revision requested in the application. The Parish Council therefore would want to see a condition that provides "The building and parking area hereby permitted shall be used for agricultural and home bred stud farm purposes only and for no other purpose, including not being let, sublet or used for livery or in connection

		with any form of riding school".
AE/DM/18/2811 The Nursery Church Lane Albourne Hassocks	Variation of condition 2 of planning application DM/18/0635, to allow minor amendments to approved plans and elevations, including entrance gates and covered bbq building (amended plans received 20th September 2018).	Albourne Parish Council has no objections to this application, provided that a condition is attached to prevent any form of illumination or lighting of the entrance gates.

6.2 On the traffic issue, JD said that a meeting had taken place with WSCC (Richard Speller and Councillor Joy Dennis) to discuss the options for moving forward. There is a meeting of the Working Group on 16<sup>th</sup> October 2018 to finalise the Action Plan and to take forward those solutions the Group would like to see implemented, e.g. traffic calming. He referred to the next meeting with Olus in order to continue to talk about the Firsland HGV issues. He confirmed that the challenging list of questions about WSCC's performance regarding these issues, and various planning applications, had now been sent to WSCC under their complaints policy. This has been acknowledged, and a full response promised by the 4<sup>th</sup> October 2018. The Speed Indicator Device data obtained during August is in the process of being analysed. However, these showed an average speed along the B2116 of 35 mph by those vehicles exceeding the speed limit, and 45 mph along the B2118, equating to about 27%. On the WSCC rota, Albourne should have the SID back again in December. The recent traffic accident along the B2116 was referred to (see previous minutes), and it was noted that this needs to be logged on the traffic accident data, which WSCC uses to inform traffic calming measures. It would also be helpful to obtain a Police incident number. NE had submitted photographic evidence of what happened.

6.3 On current planning and planning enforcement matters, NE reported that the Lawful Development Certificate application for 18 Hunters Mead, DM/18/3305 had been granted by MSDC. The application at Highcroft, DM/18/3173, had been approved by MSDC. NE further reported that MSDC had now produced a new Site Allocations document, which set out the strategy for finding those additional sites needed to meet the 2,500 housing shortfall. There is a two phase assessment process. All but one of Albourne's sites had failed the first assessment, but it should be noted that these are new sites, not ones already allocated in the Neighbourhood Plan. The document is on MSDC's website, should anyone wish to know more. There is a briefing meeting at MSDC for Town and Parish Councils on 8<sup>th</sup> October 2018, and both NE and the Clerk hope to attend.

## 7. (2018/097) – Finance report and matters.

7.1. The financial summary and the Bank reconciliation for the month, were received, noted, and approved.

7.2. The invoices were presented for payment, and it **was RESOLVED to agree and to make the following payments:-**

AMOUNT	PROCUREMENT	PAYEE
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£427-83	Clerk's salary + on costs (September 2018)	West Sussex County Council
£13,081-20	Reeds Lane work (flood alleviation – Operation Watershed	Landbuild
£250-00 *	Donation for WW1 Silent Soldier silhouette*	RBL Poppy Appeal*

\* For information only. This payment/invoice was agreed at the Parish Council meeting held on 4<sup>th</sup> September 2018.

7.3 The half yearly budget monitoring report (01.04.18 to 30.09.18) was received and noted. The Clerk reported that the budget was just under one third spent for the half year. He confirmed that the second half of the precept in the sum of £7,511 had just been received from MSDC.

**8. (2018/098) – Current issues.** (i) The Clerk reported that the School is aware of the anti-social car parking issues, and has written to parents, (ii) The marking out and boundary demarcation of the Common Copse land is still outstanding. Richard Speller is aware of the need to revisit the site and take this matter forward, (iii) the new playground equipment in the Recreation Ground is due to start next week and some ground preparing work has already been done, (iv) on the issue of purchasing and installing a new dog waste bin near the footpath on the corner of the Street with Church Lane, it was **RESOLVED** to go ahead with this. The cost of the bin will be between £200-300, and the annual collection cost from MSDC will be about £170 per annum. On the issue of replacing the rubbish bin in the Street (near the phone box) it was **RESOLVED** to proceed with this, subject to consulting the appropriate authorities, and that the capacity of the bin needs to be increased. The cost of acquiring this was approved up to £500.

**9. (2018/099) – Operation Watershed (OW).** Councillor GS confirmed that the Reeds Lane project (see previous minutes) had been successfully completed by Landbuild, and the invoice (see above) had been received. This will be paid from the ring fenced Operation Watershed grant monies received from WSCC. The difference is mainly the VAT, which can be reclaimed in due course. On the remaining project for resolving flooding issues along the Henfield Road (near Oak Vale Cottages), GS is meeting with Landbuild tomorrow to revise the plan in view of the difficulty in obtaining a local landowner's consent. There is a possibility that the drainage can be re-routed. However, NE raised a concern about the viability of the plan given the capacity issue, but it was noted that until the situation is assessed, it is difficult to tell how effective any new plan may be.

**10. (2018/100) – Governance matters.** The Parish Council's Standing Orders and Financial Regulations had been reviewed, and it was therefore **AGREED** that as no changes or amendments were thought necessary, they are confirmed in their present form.

**11. (2018/101) - Councillors exchange of information/new matters.** DH mentioned that the Medieval Pound needs some restoration work, as the flint wall is beginning to fail. This is owned by the Parish Council and so is its responsibility. How best to effect the repairs will be investigated. A bridge over one of the footpaths is in need of repair, and the stream is

being blocked. This is the landowner's responsibility, and it needs to be reported to WSCC (Highways). There is still the problem of inconsiderate parking at Hunters Mead, and one of the cars looks as if is being used for storage. The Clerk will take this up again with Affinity Sutton. The Village Show equipment around the Hall will be removed soon. Should Parish Councillors have ID badges? After discussion it was felt on balance that the answer is no. The Parish Council then joined DH in congratulating local resident Bill Lofts for his Community Service award from MSDC, following his nomination by the Parish Council. HJ mentioned that she had taken up some hedge cutting issues, but it was not clear whether the footway from Butts Cottages to Softech House had been done. There is still the problem of establishing the owner of the land from where the overhanging vegetation is growing. People are reminded that they can report these issues directly on the Love Sussex page of the WSCC website. On this item, SS said that she would be taking up the issue of the overgrown area in Barleycroft, (near the salt bin) with MSDC, as they are the landowner. GS said that he had had a telephone call from what he believed to be a new public relations firm for the retirement home application DM/18/3784 former Hazeldens nursery site (which had been refused by MSDC). They want to attend a Parish Council meeting, but GS said that they really need to be in touch with MSDC, given the current situation. NE noted that the application of the new District Plan in terms of housing numbers, would depend on how any new planning application is presented.

The meeting closed at 8.30 p.m.

SIGNED.....Graham Stafford/Jerry Butler  
Chairman/Vice Chairman

***NEXT ORDINARY MEETING: TUESDAY, 6<sup>th</sup> NOVEMBER 2018 @ 7.00 p.m.***