

# ALBOURNE PARISH COUNCIL [2020]

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## Minutes of the meeting of Albourne Parish Council

held on: Tuesday, 6<sup>th</sup> October 2020, at 7.00 p.m.

Please note that due to the current lockdown situation, this meeting took place remotely. Therefore, in order for the Council's business to continue as best it can, all decisions were taken in accordance with the rules on delegated authority within the Council's standing orders, and/or by a unanimous or majority response in correspondence by Councillors. All correspondence is available from the Clerk on request. Thank you for your understanding.

*Present:* Cllr Graham Stafford (GS) – Chairman  
Cllr Nikki Ernest (NE)  
Cllr Jerry Butler (JB) – Vice Chairman  
Cllr Di Smith (DS)  
Cllr Suzi Sawyer (SS)  
Cllr Joy Parks (JP)  
Cllr John Drew (JD)

*In attendance:* Iain McLean (Parish Council Clerk).

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- 1. (2020/49) – Councillor GS formally opened the meeting, welcomed those present, and received apologies for absence.** All Councillors attended by email.
- 2. (2020/50) – Declarations of interest.** There were none declared.
- 3. (2020/51) – Adjournment for any questions or issues raised by members of the public.** In the circumstances, this item could not proceed, but the Agenda had invited any such questions or issues to be raised in correspondence with the Clerk. None had been received.
- 4. (2020/52) – Approval of Minutes.** The minutes of the Parish Council meeting held on 1<sup>st</sup> September 2020 were duly approved and will be signed, as a true record, by the Chairman, as soon as possible.
- 5. (2020/53) – To receive reports (if any) from WSCC Councillor Joy Dennis (JD), and MSDC Councillor Judy Llewellyn-Burke (JLB).** JD has sent a comprehensive report, which has been circulated to all Councillors for sharing as appropriate. JLB has confirmed that there are no updates since her previous report.

## 6. (2020/54) – Planning matters.

6.1 Three planning applications were considered, and the plans and relevant policies presented and discussed. It was therefore **RESOLVED to comment to MSDC as follows:-**

PROPERTY	PROPOSAL	AGREED RESPONSE
AE/DM/20/3116, Lanehurst Stables, Twineham Lane *	Proposed single storey rear kitchen extension, with associated internal alterations and landscaping.*	Albourne Parish Council has no objections to this application. *
AE/DM/20/3375, Webbers, Truslers Hill Lane	Single storey rear extension.	Albourne Parish Council has no objections to this application.
AE/DM/20/3578, Elm Studio, London Road	Single storey rear extension, replace windows to existing rear elevation and new single window to side elevation.	Albourne Parish Council has no objections to this application.

\* Note: This application was dealt with prior to the meeting, under delegated authority, on the grounds of urgency, as the deadline for a response was before the date of the meeting.

6.2 On the Speed Indication Device (SID), after some teething problems the SID, purchased with Section 106 funds, is now operating satisfactorily and has been installed adjacent to the lay by. The Village Gateways signs have been ordered from Beacon Fencing and will be delivered in assembled form, for painting prior to installation at the three sites. The Traffic Regulation Order covering speed limit reductions on the B2116 and in the village area has been submitted to WSCC with Cllr Joy Dennis's support

6.3 On current planning matters, DM/20/2863, Wick Farmhouse, Truslers Hill Lane (the installation of secondary glazing to the windows in the front (north) elevation of the house) has been approved by MSDC. DM/20/2806, Nortons Cottage, the Street (Oak tree – reduce height by 1.5m and width by 2m) has also been approved. DM/20/3116, Lanehurst Stables, Twineham Lane (proposed single storey rear kitchen extension, with associated internal alterations and landscaping) has also been approved. On other matters, it was noted that the Planning Inspector has allowed the appeal for the retirement village at the former Hazeldens garden nursery site. The Parish Council wishes to put on record its extreme disappointment and incomprehension at this decision. The Parish Council finds it hard to understand how the MSDC local plan could be found to be up to date, with its policies carrying full weight, and yet the appeal was allowed, despite it being contrary to all the relevant policies. The Parish Council notes that the reasoning given, was the overriding issue of 'unmet need', despite the fact that another government inspector judged there wasn't an unmet need for C2 accommodation just a few months earlier in a retirement village appeal at Bolney. The Parish Council would also like to put on record its disappointment that MSDC will not be challenging this decision.

## 7. (2020/55) – Finance report and matters.

7.1. The financial summary and the Bank reconciliation for the month, were received, noted, and approved.

7.2 The invoices were presented for payment, and it **was RESOLVED to agree and to make the following payments:-**

<b>AMOUNT</b>	<b>PROCUREMENT</b>	<b>PAYEE</b>
£427-83	Clerk's salary + on costs (September)	West Sussex County Council
£20-00	Grass cutting at the Millennium Garden	Brian Truran
£47-58	Security nuts and bolts for the SID machine	Shop 4 Fasteners (reimbursement to John Parks)
£275-00	New bench for the Millennium Garden	Rushfields (reimbursement to Cllr Suzanne Sawyer)
£47-30	Payroll admin charges (01.04.20 - 30.09.20)	West Sussex County Council

7.3 The external audit report for 2019/20 from Moore Stephens, was received and noted. This was clear, with no financial issues to report. All the relevant information is posted on the Parish Council's website.

7.4 The half year budget monitoring report for the period 01.04.20 to 30.09.2020 was received and noted. The Parish Council has spent about a third of its budget so far.

**8. (2020/56) – Current issues.** (i) On the proposal to install a new bench in the Millennium Garden, following the Council's recent approval, this has now been purchased, and will be positioned in the Garden shortly, (ii) On the overgrown footpath at Cutlers Brook, this has been reported to the Public Rights of Way (PROW) team at WSCC (iii) On the state of the fencing alongside the footpath adjoining the Village Hall, a response from WSCC is still awaited, (iv) On the issues concerning the concrete bridge south of Spurk Barn (footpath No 18AL-5), the issue of responsibility is ongoing, and WSCC has been informed, (v) On the state of the Recreation Ground, raised by a local resident, this has been taken up with MSDC, (vi) On the footway along London Road between Church Lane and Softech House (overgrown vegetation), this has been raised again with WSCC, although the issue of land ownership remains an issue. On the pavement parking raised by the same resident, the Clerk has replied to the correspondent. At present pavement parking is not illegal provided no obstruction is caused, but it is noted that there is a Government consultation out at the moment, with a view to making all such pavement parking illegal, so things may change in the future.

**9. (2020/57) - Councillors exchange of information/new matters.** No matters were raised.

SIGNED.....Graham Stafford/Jerry Butler  
Chairman/Vice Chairman

***NEXT ORDINARY MEETING: TUESDAY, 3<sup>rd</sup> NOVEMBER 2020 @ 7.00 p.m.***