

# ALBOURNE PARISH COUNCIL [2020]

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## Minutes of the meeting of Albourne Parish Council

held on: Tuesday, 1<sup>st</sup> September 2020, at 7.00 p.m.

Please note that due to the current lockdown situation, this meeting took place remotely. Therefore, in order for the Council's business to continue as best it can, all decisions were taken in accordance with the rules on delegated authority within the Council's standing orders, and/or by a unanimous or majority response in correspondence by Councillors. All correspondence is available from the Clerk on request. Thank you for your understanding.

*Present:* Cllr Graham Stafford (GS) – Chairman  
Cllr Nikki Ernest (NE)  
Cllr Jerry Butler (JB) – Vice Chairman  
Cllr Di Smith (DS)  
Cllr Suzi Sawyer (SS)  
Cllr Joy Parks (JP)  
Cllr John Drew (JD)

*In attendance:* Iain McLean (Parish Council Clerk).

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- 1. (2020/40) – Councillor GS formally opened the meeting, welcomed those present, and received apologies for absence.** All Councillors attended by email.
- 2. (2020/41) – Declarations of interest.** There were none declared.
- 3. (2020/42) – Adjournment for any questions or issues raised by members of the public.** In the circumstances, this item could not proceed, but the Agenda had invited any such questions or issues to be raised in correspondence with the Clerk. None had been received.
- 4. (2020/43) – Approval of Minutes.** The minutes of the Parish Council meeting held on 4<sup>th</sup> August 2020 (planning) were duly approved and will be signed, as a true record, by the Chairman, as soon as possible.
- 5. (2020/44) – To receive reports (if any) from WSCC Councillor Joy Dennis (JD), and MSDC Councillor Judy Llewellyn-Burke (JLB).** JLB gave a written report as follows:-

“Most playgrounds in Mid Sussex have now been re-opened.

Leisure centres owned by MSDC are scheduled be open in 1st September and will be operating in accordance with the Government's Covid-19 restrictions. The recent water shortages have heightened concerns about the medium- long term effect of the new housing that is required to be built, on the water supply. As Planning Authority, MSDC will be addressing this with the water companies. **To keep up to date with the re-opening of council facilities and another Covid related issues , such as business grants, additional council tax support, kindly refer to :** <https://www.midsussex.gov.uk/coronavirus-community-support/> “

## 6. (2020/45) – Planning matters.

6.1 Three planning applications were considered, and the plans and relevant policies presented and discussed. It was therefore **RESOLVED to comment to MSDC and to the SDNPA as follows:-**

PROPERTY	PROPOSAL	AGREED RESPONSE
AE/DM/20/2683 Wick Farm House, Truslers Hill Lane	The installation of secondary glazing to the windows in the front (north) elevation of the house.	Albourne Parish Council has no objections to this application, subject to the agreement of the Planning Authority's Conservation Officer.
AE/DM/20/2806 Nortons Cottage, the Street	Oak tree – reduce height by 1.5m and width by 2m.	Albourne Parish Council has no objections to this application.
SDNP/20/02268/CND Plantation House, Brighton Road	Proposal: Variation of condition no. 6 on SDNP/14/04052/FUL to enable retention of part of the building as an outbuilding.	Albourne Parish Council has no objections to this application, subject to a condition that the outbuilding must not be used for any residential purposes.

6.2 On the Speed Indication Device (SID) (now acquired by the Parish Council) Cllr JD reported that it has been located adjacent to the lay-by. On the Village Gateway signs, these are now in the process of being ordered, and hopefully, installation will take place soon. As to the next phase of the traffic management scheme, the Traffic Regulation Order (TRO) for the changes in the speed limits has been sent to WSCC for approval (please see previous minutes for further detail and information).

6.3 On current planning matters, DM/20/1659, the Mill, Truslers Hill Lane (demolish and rebuild garage. Change of use of garage to home yoga, home gym and home storage space ancillary use to main dwelling) has been approved by MSDC. DM/20/2414, High Cross Farm, Henfield Road (retention of existing storage container for a period of 3 years) has also been approved by MSDC, subject to conditions. This means that no further enforcement action will be necessary, given that the previous permission had expired. On other planning matters, the planning appeal relating to the former Hazeldens Garden nursery site for the development of the site as a care home facility has concluded, and the result from the Planning Inspector is awaited. As a rule 6 party to the hearing, objecting to the proposal, the Parish Council played a major role in the appeal, and attended the appeal proceedings

remotely on all its sitting days.

**7. (2020/46) – Finance report and matters.**

7.1. The financial summary and the Bank reconciliation for the month, were received, noted, and approved.

7.2 The invoices were presented for payment, and it **was RESOLVED to agree and to make the following payments:-**

AMOUNT	PROCUREMENT	PAYEE
£427-83	Clerk's salary + on costs (August)	West Sussex County Council
£240-00	External auditor fee	Moore

**8. (2020/47) – Current issues.** (i) On the overgrown footpath (Cutlers Brook), the Clerk has written to the landowner, and a response is awaited. (ii) On the Black Locust plant problem along the new Beech hedge near the Village Hall, MSDC is in the process of dealing with this in conjunction with the owner of the garden from where the plant has spread. (iii) The proposal for a new bench in the Millennium Garden is ongoing, and Cllr SS is progressing this in the light of feedback from other Councillors. (iv) On the issue of the broken fencing alongside the footpath at the Village Hall, the Clerk has written to Cllr Joy Dennis about this, referring her to the previous correspondence, and stating that a response from WSCC's Legal Department as to their interpretation of the Legal Agreement is still awaited. (v) It was reported by Cllr JP that the pile of fly tipping in Church Lane has now increased with yet more garden waste accumulating in the area.

**9. (2020/48) - Councillors exchange of information/new matters.** Cllr JP reported that regarding the 'smashed' trees overhanging the footpath already described via email, Sue Du Chemin, from WSCC Public Rights of Way team, has now written to the landowner advising him to make the area safe for walkers.

SIGNED.....Graham Stafford/Jerry Butler  
Chairman/Vice Chairman

***NEXT ORDINARY MEETING: TUESDAY, 6<sup>th</sup> OCTOBER 2020 @ 7.00 p.m.***