

ALBOURNE PARISH COUNCIL [2022]

Minutes of the meeting of Albourne Parish Council (Village Hall Management Committee) - meeting as the Trustee of the Albourne Village Hall held on Tuesday, 22nd February 2022 held via Zoom in the interests of safety.

Present: Councillor Graham Stafford (GS)
Councillor Jerry Butler (JB) (Acting Chairman)
Councillor Suzi Sawyer (SS)
Councillor Di Smith (DS)
Councillor John Drew (JD)
Mick Gratton (MG)
Eve Gerhold (EG)

In attendance: Iain McLean (Parish Council Clerk); Jenny Gratton (VH Treasurer)

The meeting commenced at 7.00 p.m.

1. **Apologies for absence.** There were no apologies for absence, and no declarations of interest from Councillors.
2. **Approval of minutes of the previous meeting.** The minutes of the last meeting held on 30th November 2021 were formally approved by those present, and duly signed off as a true record by JB.
3. **Matters arising.** There were none, not otherwise covered on the Agenda and in these minutes. JB did report however, that the exterior lighting timer at the VH had been reset following the recent storms and heavy winds.
4. **Membership – vacancy for a new Committee member.** The vacancy for the third co-opted member on the Committee still exists, and no one has yet come forward. The efforts to fill the position will continue.
5. **Domestic issues – Unwanted activity around the VH.** There are again no reports that the VHMC is aware of at the present time. **Wi-fi Internet access.** JB has circulated an email setting out the latest situation. This shows some revised

costs, and it was **AGREED** to proceed with the project as set out in the email. It was also **AGREED** as a matter of routine maintenance, to commission the electrician to provide more electric sockets in the Hall, to repair a broken socket, and to fix an override lighting issue in one of the toilets. Also, to install the emergency evacuation lighting (as previously agreed) outside the back door.

Replacement for the cleaner. The cleaner is working to the end of the month, but is then stepping down from the role. It was agreed to advertise the position on Albourne Connected, and amongst the under 5s parents in case anyone might be interested. However, DS does know of someone who may be interested, and will forward the details on to JB. Two other issues came under this item. The first is that the fence between the VH and a property in Barleycroft has blown down in the recent storms, and is lying on VH land. It could blow about further, causing a possible danger or damage. It is evident that the fence is the responsibility of the adjoining owner/occupier, and the Clerk was asked to write to the property concerned, asking that the matter is dealt with. The second is that EG mentioned the proposal to shelve out the Under 5s storage cupboard, so as to make their storage requirements easier and more efficient. This was noted and agreed.

6. **Financial Statement.** The financial Statement provided by the Treasurer has been circulated, and is attached. On the fascias and soffits for the VH, JG has received a quote from Keymer Double Glazing (KDG). Two other quotes have been sought – one has said they can't do the work, and the other has not provided a quote despite promises to do so. One other quote is almost twice as expensive. On a proposal by MG, and seconded by SS, it was therefore **RESOLVED** in principle, to accept the quote from KDG, but it was also agreed that in order just to double check the situation, the Treasurer will forward details of the two quotes to GS and JD for final "signing off".
7. **Projects. Fascias and soffits.** This was dealt with as above. **Garage current status.** The matter is on hold pending the storage issue. MSDC is waiting on the progression of the project, and the Clerk is in correspondence with the assigned officer. **Garage contents and their future.** EG confirmed that the garage need not be kept or re-provided, for use by any of the Under 5s items. The issue of what happens to the VHMC/PC items was discussed. It was agreed to keep the trestle tables and tops and store them elsewhere. The plastic chairs can be disposed of. MG and JB will make a final inspection, and then progress this with a view to finally emptying out the garage.
8. **Social Groups feedback. Albourne Arms.** There is no change currently, and the pub remains closed. When it does re-open the installation of the broadband will enable card payments to be made, and this will contribute greatly to a safer working environment. There is still the re-training of volunteer staff issue to deal with, and also the beer pick up issue will need resolving once the pub re-opens. A number of options for this were discussed, and will be looked into further. **Future Events.** JB has not received any responses or proposals, either generally, or in connection with the Queens Platinum Jubilee in June next year. One thing that could be done in honour of the event might be to replace the Village sign, the

condition of which is deteriorating, and this will be put to the PC. The other option might be to arrange for a beacon (perhaps in the Millennium Garden), and this would be researched further. It was noted that Sayers Common are having a street party in Reeds Lane, to which Albourne residents might go, and it was agreed that if they want them, the trestle tables could be lent out to the organisers of the event for that purpose.

9. **Any other business.** It was agreed to lend the urn and teapots belonging to the VH, to a local resident for the purposes of a funeral wake.

10. **Date of next meeting.** This was agreed for Tuesday, 31st May 2022 at 7.00 p.m.

The meeting ended at 8.08 p.m.

SIGNED as a true record.....

Chairman

DATED.....2022